rexroth
A Bosch Company
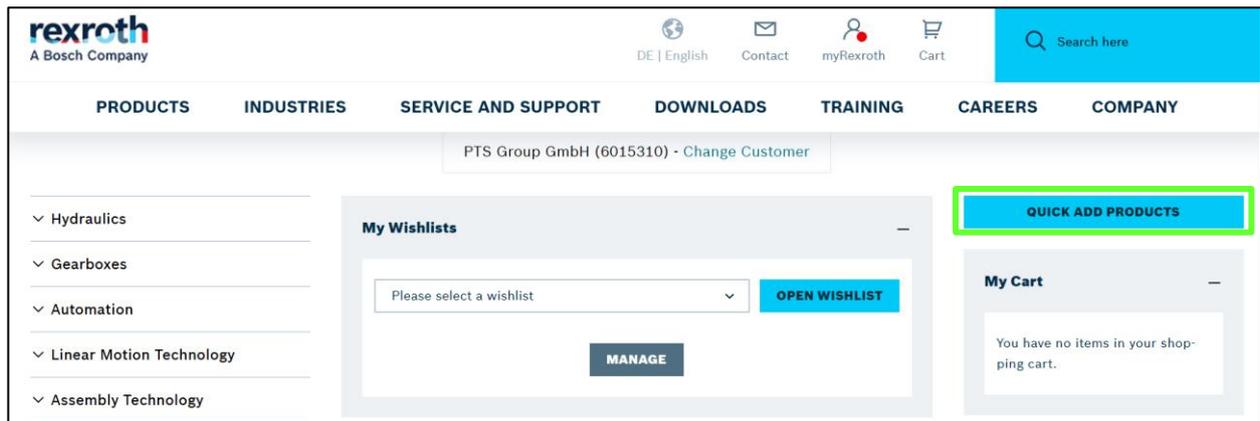
Shopping Cart

Guide to Quickly Add Products to the Cart

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1 Access and Requirements

Quick Entry and file uploading are available only to logged-in Full User customers. Quick Entry allows adding individual products to the cart by entering the material number, while the upload function allows adding entire product lists (e.g., bills of materials, MTpro exports, etc.).

This method can also be used to add material numbers to the cart that are not listed in the Rexroth Store, provided that the products are approved for online sale. This information is available in the search results from the main website search.

Both functions are initiated via the same button, located on the Rexroth Store homepage.

These functions can also be initiated from within the cart.

2 Add Products to Cart

2.1 Manual Entry of Material Numbers

In the following pop-up window, individual material numbers can be entered or pasted (e.g., using Ctrl+V) under the "BY PART NUMBER" tab. When all empty fields are filled, another will automatically appear at the bottom of the list. For each entry, the quantity and desired shipping date can be selected, or the default values can be accepted. Individual rows can also be deleted.

After all entries are complete, selecting the "**ADD TO CART**" button begins the transfer process.

Both during manual entry and when uploading an item list, the system checks upon transfer to the cart whether all entered material numbers exist and are approved for online sale. The results are displayed in a pop-up window listing any material numbers that could not be added to the cart. If any material numbers have been replaced, this will also be indicated.
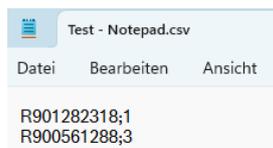
2.2 Uploading Item Lists

Instead of manual entry, a product list can be uploaded in .csv or .xml format. However, the .xml format is only supported for files created by the MTpro software. Refer to the "Configurators and MTpro" guide for instructions on creating this file.

For .csv files, a list of material numbers is sufficient in its simplest form. In this case, a quantity of 1 and today's date will automatically be used as the desired shipping date. However, the quantity and desired date can also be included after the material number, separated by a comma or semicolon. The date must be entered in YYYY-MM-DD format. If no desired date is specified, the current date will automatically be used. Examples with and without quantity and date information are provided below. The order of the information must be maintained
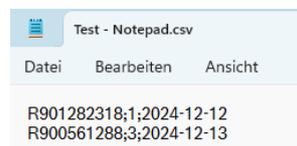
1. **Example list without quantities and dates:**

2. **Example list with quantities:**
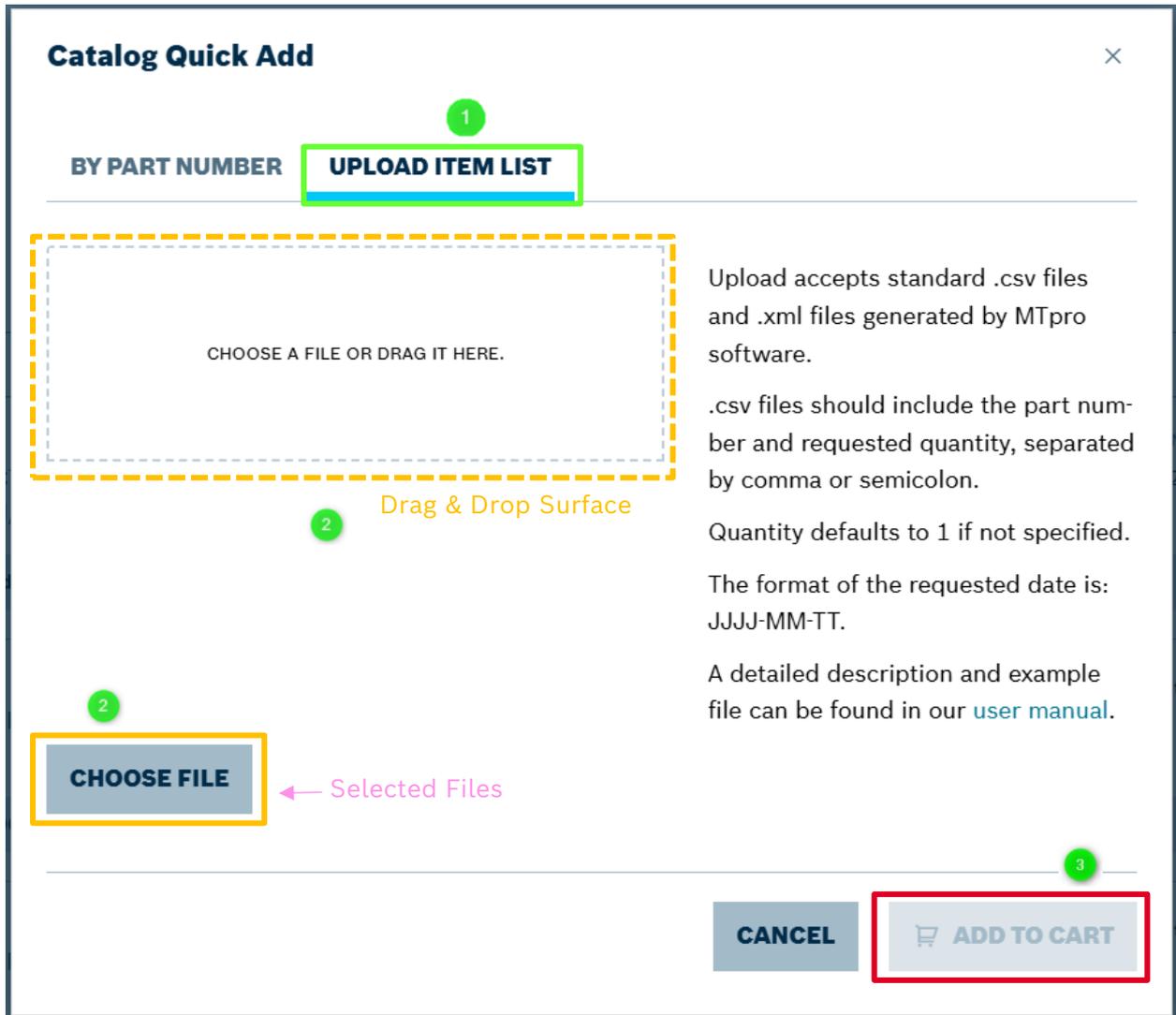

3. **Example list with quantities and dates:**

Excel files can be directly saved in the .csv format. However, it is essential to ensure that the material numbers occupy the first column, the corresponding quantities are placed in the second column, and the desired shipping date (formatted as YYYY-MM-DD) resides in the third column. Any data entered above the material numbers, such as column headings, will be flagged as invalid material numbers during the upload; however, this will not prevent the upload from completing. Date formats that do not conform to the YYYY-MM-DD standard will be ignored during the upload process. Note that the presence of any additional columns following the date column will prevent the system from recognizing the date. A formatting example can be found here:
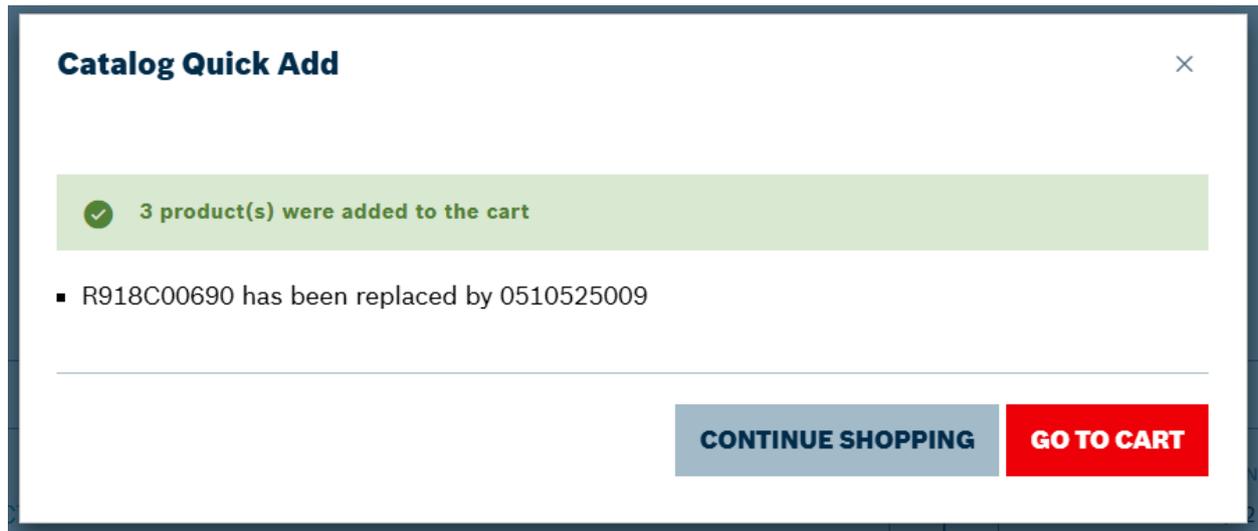
Shopping Cart: **Quick Add Products**

For both .xml and .csv formats, **a maximum of 500 products** can be uploaded.

In the pop-up window, the prepared product list in the appropriate format can be added either by using the "CHOSE FILE" button or by dragging and dropping it into the designated area. Select the "ADD TO CART" button to start the upload.

Catalog Quick Add   ×

①

BY PART NUMBER   **UPLOAD ITEM LIST**

CHOOSE A FILE OR DRAG IT HERE.

Drag & Drop Surface   ②

Upload accepts standard .csv files and .xml files generated by MTpro software.

.csv files should include the part number and requested quantity, separated by comma or semicolon.

Quantity defaults to 1 if not specified.

The format of the requested date is: JJJJ-MM-TT.

A detailed description and example file can be found in our user manual.

②

CHOOSE FILE   ← Selected Files

③

CANCEL   🛒 ADD TO CART

Whether adding products manually or uploading a product list, the system validates that all entered material numbers are valid and available for online purchase upon transfer to the shopping cart. The results of this validation are displayed in a pop-up window listing any material numbers that could not be added. Information regarding any replaced material numbers is also presented.

2.3 Special Features of Configurable Products

Configurable products added via Quick Entry or product list upload are **not yet configured** and require configuration in the cart. The exception is products configured in MTpro and uploaded as an XML file, which retain their configuration features from MTpro.

3 Rexroth Store Contact Details

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